



Inside Training Course

Prerequisites:

This course assumes the participant has basic spreadsheets skills. The participant should be comfortable with cutting, copying and pasting. Understanding how to use formulas and assigning absolute and relative cell references is also important. Additionally participants should be familiar with basic accounting principles and have worked with at least one computer based accounting system.

Learning Objectives:

Upon completion of this course, participants will know how to:

- Configure Inside for Excel
- Create detailed reports
- Create summary reports
- Create User Defined Outputs
- Create and define Cell Links using the wizard
- Create Lists using the wizard
- Define Pivot Tables using the wizard
- Create a breakouts of codes from reports
- Perform balance and transactional Drill Down
- Create, save and edit Drill Down cubes
- Write data back from Excel to an Inside SQL Database using the Data Send Wizard

Course Outline

The course takes the form of hands on training with all attendees performing Inside training exercises on their Computers.

Who should attend?

Those users who are responsible for the building and maintenance of Inside XL reports.

Length

One day

Location

Your company premises or our training centre